

Pincher Creek and District



FCSS Family and Community
Support Services

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FCSS Board Meeting, June 18, 2018 - Council Chambers **Minutes – signature copy**

Board members present: Kathy Verhagen, Mary Kittlaus, Bev Everts, Sussanne O'Rourke

Absent with regret: Bonnie Scott, Marie Meckelbourg, Kellie Leblanc

1.) Call to order: Kathy Verhagen called the meeting to order at 6:30 PM

Confirmation of Quorum: A quorum was present.

2.) Approval of Agenda

Motion 12.189 / Everts

That the agenda be approved as amended to include item 7.2 Food Bank Update.

Carried

3.) Approval of Minutes May 29, 2018

Motion 12.190 / O'Rourke

That the Minutes of the May 29th meeting be approved as circulated.

Carried

4.) Business Arising from the Minutes

4.1) Community Grant Writer – Meet and Greet: The Board received an invitation to the upcoming Grant Writer meet and greet event.

5.) Financial

5.1) Discretionary Fund Grant Letters and Cheques: All letters have been sent and the cheques are being processed.

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6.) Correspondence / None

7.) New Business

7.1) 2019 FCSS Funding Application Form and Budget Template: The Board reviewed the 2019 grant application form and a sample of the Outcome Measures Report Form (now included in the funding application).

Joint Council Funding Application Form: The Board reviewed the Joint Council funding application form.

7.2) Report Updates

a) Transportation: Town Council has approved the First Student Operating Contract.

b) Day Care: It has been announced that Children's World Day Care will close in August. The Town's Day Care Committee is proceeding with plans for the Town to step in and assume responsibility for a continuation of service in the community.

c) Housing: The Habitat for Humanity Project is proceeding with support from the Pincher Creek Elks Community Service agency (the umbrella fund-raising group for the majority of local service agencies)

8.) **Summer Recess or Date for next Board Meeting – September 17 (depending on Grant Application timing).**

9.) **Adjournment: There being no further business, Mary Kittlaus declared the meeting adjourned at 8:07 PM.**

Read and approved this 1ST day of October, 2018



Coordinator



Director

